

SAN JACINTO COUNTY
ROAD AND BRIDGE DEPARTMENTS CULVERT/DRIVEWAY POLICY

Installation of all driveway access culverts on County Roads

1. Provided that no existing access driveway to the property exists, SAN JACINTO COUNTY will provide for the labor, equipment and up to one load of backfill dirt/cover material for the requested installation. A request/permit must be applied for at the precinct office for any county road located in that precinct. Site survey must be performed before culvert installation will be scheduled.
2. A minimum fee of **\$200.00 for the first 24 feet** will be charged for the standard **installation service** with the following conditions (see request/permit form for fees on additional services). If you are in need of assistance concerning this permit, please request a visit with your commissioner.
 - a) SAN JACINTO COUNTY will determine the size of culvert required at the requested location. Once culvert is set and covered, NO additional cover material will be provided by the county to the culvert area.
 - b) Requesting party is responsible for providing all TXDOT approved culvert pipes and having delivered to site (Banded or belled culverts may result in additional charges). The county does not install "Safety End Treatments" or "Head Walls". **Maintenance of the culvert, once installed, is the property owners responsibility to include keeping clear of debris and making sure driveway material does not wash into road (water bar) if needed.**
 - c) All TXDOT approved varieties of culvert pipe are permissible with the exception of **concrete**. Required minimum length of residential driveway culvert is **20 feet** length to maximum length of **40 feet**.
 - d) The diameter of the culvert pipe will be determined upon site inspection. We will install up to a 24 inch diameter, all others are considered to be a commercial install and may have to be completed by a private contractor at the discretion of the Commissioner.
 - e) The area covered will be limited to the ditch easement (roadway edge to private property) and cannot include any portion of the private driveway beyond the ditch easement.
 - f) The type of material used to cover the culvert will be at the discretion of the County Commissioner. Clay type material will normally be used for backfill. Cover material such as limestone, stabilized sand or other comparable material will be the responsibility of the property owner to purchase and have delivered to the site and have it spread.
 - g) The culvert permit must be applied for at the office of the precinct where the culvert will be required. A culvert request form must be filled out and signed by the property owner before work begins. Proof of property ownership is required. All **fees** must be paid in full prior to work beginning. **(It can take a week to ten days to complete installation, depending on weather)**

h) Commercial driveways and culverts will need to be installed by private contractors per the TXDOT standards (concrete).

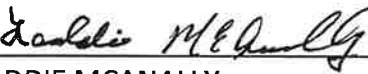
i) **Indemnification:** The Requesting Party shall hold harmless SAN JACINTO COUNTY, it's duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit and the resulting county installation.

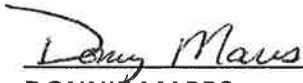
INSTALLATION OF ALL DRIVEWAY ACCESS CULVERTS ON STATE AND FM HIGHWAYS

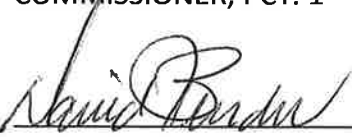
1. Driveway culvert providing access from a State of FM highway onto private property must be applied for through TXDOT permitting and must meet their requirements.
2. Applicants will have to contract a private contractor for the installation.
3. San Jacinto County does not have the personnel, time and or budget to commit to the standards the state requires.

SIGNED this 27 day of March 2019.


FRITZ FAULKNER, COUNTY JUDGE


LADDIE MCANALLY
COMMISSIONER, PCT. 1


DONNIE MARRS
COMMISSIONER, PCT. 2


DAVID BRANDON
COMMISSIONER, PCT. 3


MARK NETTUNO
COMMISSIONER, PCT. 4

ATTESTED TO: 
DAWN WRIGHT, COUNTY CLERK



**CULVERT INSTALLATION FORM
SAN JACINTO COUNTY
ROAD AND BRIDGE, PRECINCT 1**

DATE: _____

NAME: _____

PHYSICAL/9-1-1 ADDRESS: _____

DRIVING DIRECTIONS: _____

PHONE NUMBERS: _____

IS THIS DRIVEWAY THE ONLY ACCESS TO YOUR PROPERTY? YES NO

DOES THIS DRIVEWAY HAVE AN EXISTING CULVERT? YES NO

IS THIS DRIVEWAY LOCATED ON A COUNTY ROAD? YES NO

DO YOU HAVE THIS DRIVEWAY STAKED? YES NO

IF NOT, WHEN CAN YOU HAVE STAKES UP? DATE: _____

ADDITIONAL COMMENTS: _____

**SAN JACINTO COUNTY
ROAD RIGHT OF WAY/DRIVEWAY CULVERT PERMIT**

REQUESTING PARTY IS RESPONSIBLE FOR ANY DRIVEWAY DAMAGE DUE TO THE
NEGLIGENCE OF REQUESTING PARTY

The undersigned hereby agrees to accept and comply with the terms and conditions set out in this permit for construction of driveway facilities on county right of way.

NAME: _____ DATE _____

ADDRESS: _____

PHONE: _____

SIGNATURE: _____

TYPICALLY NEW CULVERTS WILL BE INSTALLED WITHIN 10 WORKING DAYS OF FINAL APPROVAL. UNUSUAL WEATHER CONDITIONS AND PRIOR PROJECT COMMITMENTS MAY CAUSE ADDITIONAL DELAYS.

ALL FEES MUST PAID IN FULL PRIOR TO WORK BEGINNING

DEPARTMENTAL USE ONLY

(CULVERT PIPE MUST BE PURCHASED BY THE PROPERTY OWNER AND IS NOT PART OF THE BELOW PRICE)

Initial Culvert Installation up to 24 ft length @ \$200.00 \$ _____

Culvert Extension: _____ ft. @ \$ 15.00/ft \$ _____

Branded or Belled culverts: _____ each @ \$ 50.00 \$ _____

Date Paid: _____ Cash: _____ Check #: _____ \$ _____

Completed by: _____ TOTAL

THERE WILL BE A \$25.00 CHARGE FOR ALL RETURNED CHECKS

SAN JACINTO COUNTY
ROAD AND BRIDGE DEPARTMENTS CULVERT/DRIVEWAY POLICY

Installation of all driveway access culverts on County Roads


1. Provided that no existing access driveway to the property exists, SAN JACINTO COUNTY will provide for the labor, equipment and up to one load of backfill dirt/cover material for the requested installation. A request/permit must be applied for at the precinct office for any county road located in that precinct. Site survey must be performed before culvert installation will be scheduled.
2. A minimum fee of \$200.00 for the first 24 feet will be charged for the standard installation service with the following conditions (see request/permit form for fees on additional services). If you are in need of assistance concerning this permit, please request a visit with your commissioner.
 - a) SAN JACINTO COUNTY will determine the size of culvert required at the requested location. Once culvert is set and covered, NO additional cover material will be provided by the county to the culvert area.
 - b) Requesting party is responsible for providing all TXDOT approved culvert pipes and having delivered to site (Banded or belled culverts may result in additional charges). The county does not install "Safety End Treatments" or "Head Walls". Maintenance of the culvert, once installed, is the property owners responsibility to include keeping clear of debris and making sure driveway material does not wash into road (water bar) if needed.
 - c) All TXDOT approved varieties of culvert pipe are permissible with the exception of concrete. Required minimum length of residential driveway culvert is 20 feet length to maximum length of 40 feet.
 - d) The diameter of the culvert pipe will be determined upon site inspection. We will install up to a 24 inch diameter, all others are considered to be a commercial install and may have to be completed by a private contractor at the discretion of the Commissioner.
 - e) The area covered will be limited to the ditch easement (roadway edge to private property) and cannot include any portion of the private driveway beyond the ditch easement.
 - f) The type of material used to cover the culvert will be at the discretion of the County Commissioner. Clay type material will normally be used for backfill. Cover material such as limestone, stabilized sand or other comparable material will be the responsibility of the property owner to purchase and have delivered to the site and have it spread.
 - g) The culvert permit must be applied for at the office of the precinct where the culvert will be required. A culvert request form must be filled out and signed by the property owner before work begins. Proof of property ownership is required. All fees must be paid in full prior to work beginning. (It can take a week to ten days to complete installation, depending on weather)
 - h) Commercial driveways and culverts will need to be installed by private contractors per the TXDOT standards (concrete).
 - i) **Indemnification:** The Requesting Party shall hold harmless SAN JACINTO COUNTY, its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit and the resulting county installation.

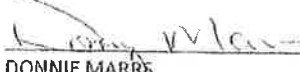
INSTALLATION OF ALL DRIVEWAY ACCESS CULVERTS ON STATE AND FM HIGHWAYS


1. Driveway culvert providing access from a State or FM highway onto private property must be applied for through TXDOT permitting and must meet their requirements.
2. Applicants will have to contract a private contractor for the installation.
3. San Jacinto County does not have the personnel, time and or budget to commit to the standards the state requires.

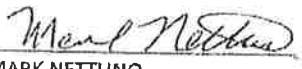
SIGNED this 27th day of June 2017.

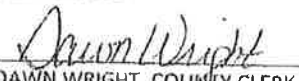

JOHN LOVETT, COUNTY JUDGE


LADDIE MCANALLY
COMMISSIONER PCT 1


DONNIE MARRS
COMMISSIONER PCT 2


THOMAS BONDS
COMMISSIONER PCT 3


MARK NETTUNO
COMMISSIONER PCT 4

ATTEST: 
DAWN WRIGHT, COUNTY CLERK



**CULVERT INSTALLATION FORM
SAN JACINTO COUNTY
ROAD AND BRIDGE PRECINCT 1**

DATE: _____

NAME: _____

PHYSICAL/911 ADDRESS: _____

DRIVING DIRECTIONS: _____

PHONE NUMBERS: _____

IS THIS DRIVEWAY THE ONLY ACCESS TO YOUR
PROPERTY? YES NO

DOES THIS DRIVEWAY HAVE AN EXISTING CULVERT?
YES NO

IS THIS DRIVEWAY LOCATED ON A COUNTY ROAD?
YES NO

DO YOU HAVE THIS DRIVEWAY STAKED? _____ IF
NOT, WHEN CAN YOU HAVE STAKES UP? DATE: _____

ADDITIONAL COMMENTS: _____

SAN JACINTO

COUNTY ROAD RIGHT OF WAY / DRIVEWAY CULVERT PERMIT

REQUESTING PARTY IS RESPONSIBLE FOR ANY DRIVEWAY DAMAGE
DUE TO THE NEGLIGENCE OF REQUESTING PARTY.

The Undersigned hereby agrees to accept and comply with the terms and conditions set out in this permit for construction of driveway facilities on county right-of-way.

Name: _____ Date: _____

Address: _____

Phone#: _____

Signature: _____

*Typically, new culverts will be installed within 10 working days of final approval.
Unusual weather conditions and prior project commitments may cause additional delays.*

All fees must be paid in full prior to work beginning.

Departmental Use Only

(Culvert Pipe must be purchased by property owner and is not part of the below price)

Initial culvert installation up to 24 ft. length @ \$200.00 \$ _____

Culvert Extension: _____ ft. @ \$15.00/ft \$ _____

Banded or Belled culverts: _____ each. @ \$50.00 \$ _____

Date Paid: _____ Cash: _____ Check#: _____ \$ _____

Total

Completed by: _____

A \$25.00 charge for all returned Checks